

**STATE BOARD OF DIRECTORS MEETING
CALIFORNIA AFRICAN AMERICAN MUSEUM
OCTOBER 20, 2023 – 10:00 AM -11:30 AM
California Science Center, Administrative Offices, 4th
Floor, Conference Room # 3
700 Exposition Park Drive, Los Angeles, CA 90037
For call-in information email: jbias@caamuseum.org**

AGENDA

STATE BOARD OF DIRECTORS

TODD HAWKINS, PRESIDENT

DIRECTOR TERRI HOLOMAN

ZNA PORTLOCK HOUSTON, VICE PRESIDENT

DIRECTOR REV. CECIL MURRAY

DIRECTOR CORNELIOUS BURKE

DIRECTOR JOY SIMMONS

EX-OFFICIO

STATE SENATOR 30TH DISTRICT, SYDNEY KAMLAGER

ASSEMBLYMAN 59TH DISTRICT, REGINALD BYRON JONES-SAWYER, SR.

NATURAL RESOURCES AGENCY

WADE CROWFOOT, SECRETARY

COUNSEL TO THE MUSEUM

CAITLIN MCLOON, DEPUTY ATTORNEY GENERAL

STAFF

CAMERON SHAW, Executive Director

ISABELLE LUTTERODT, Deputy Director

TAYLOR ALDRIDGE, Visual Arts Curator/Program Manager

SUSAN ANDERSON, History Curator/Program Manager

JENNY BIAS, Assistant to the Executive Director

JOYCELYN CAPARAS, Fiscal Officer

DANIEL CABALLERO, Exhibits Designer Coordinator

EVELYN FLORES, Accounting Officer

SUSAN GUADAMUZ, Registrar

ESSENCE HARDEN, Visual Arts Curator/Program Manager

MARIE JENNINGS, Gallery Educator II

DENISE MCIVER, Research Librarian

ALEXSANDRA MITCHELL, Manager of Education and Public Programs

PATRICIA TAYLOR, Facilities Coordinator

VACANT, Administrative Manager

VACANT, Museum Curator I

VACANT, Assistant Curator

VACANT, Exhibits Designer/ Installer

VACANT, Executive Assistant

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I. CALL TO ORDER & INTRODUCTION OF GUESTS

President Todd Hawkins

II. PUBLIC COMMENT

III. APPROVAL OF MINUTES

President Todd Hawkins

IV. BOARD PRESIDENT’S REPORT

President Todd Hawkins

- Executive Director’s Report – Cameron Shaw
- Deputy Director’s Report – Isabelle Lutterodt
- Facilities Report - Pat Taylor
- Program and Education Report – Aleksandra Mitchell
- Financial Report – Joycelyn Caparas
- Facilities Committee Update - No report
- Park Committee Update - No report
- Finance Committee Update - Director Hawkins & Director Houston
- Personnel Committee Updates - No report
- Strategic Planning and Long-Term Future Planning for Museum - No report
- Discussion, Ideas, and Presentation from Staff to BOD - No report

BOARD ACTION ITEMS

President Todd Hawkins

- Vote for Contract(s) over \$75K

Executive Director Cameron Shaw

COMMITTEE UPDATES

V. FINANCIAL REPORT

Fiscal Officer Joycelyn Caparas

- Review of Fiscal Year - Current Financial Statements

VI. EXECUTIVE DIRECTOR’S REPORT

Executive Director Cameron Shaw

- HR, Budget & Administration
- Building and facilities
- Curatorial & Programs
- Media
- Director Activities

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VIII. CLOSED EXECUTIVE SESSION (NOT OPEN TO THE PUBLIC)

- Pursuant to the authority of Government Code section 11126(a), (b), and (e) the Board of Directors will meet in closed executive session. The purpose of the executive session is:

(1) To confer with and receive advice from legal counsel regarding potential litigation involving CAAM. Based on existing facts and circumstances, there is significant exposure to litigation against CAAM.

IX. RECONVENE TO REGULAR SESSION

President Todd Hawkins

- Announcement of reportable action taken in Closed Executive Session

X. PUBLIC COMMENT

President Todd Hawkins

- Public comment on matters not on the agenda

XI. AGENDA ITEMS FOR FUTURE MEETINGS

XII. ADJOURNMENT

President Todd Hawkins

NOTE: At the discretion of the Board of Directors, all items appearing on the agenda, whether or not expressly listed for action, may be discussed and may be subject to action by the Board of Directors. Agenda items may be taken out of order. The Board may convene to executive session pursuant to Government Code 11126(e).

The California African American Museum complies with the Americans with Disabilities Act (ADA) by ensuring that its meeting facilities are accessible to persons with disabilities, and providing that this notice and information given to the Board of Directors is available to the public in appropriate alternative formats when requested. If you need further assistance, including disability-related modifications or accommodations, you may contact Jenny Bias at the California African American Museum at (213) 744-7432 or via mail at 600 State Drive, Los Angeles, California 90037 or via email at jbias@caamuseum.org. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

Board Meeting Notices/Agendas are posted on CAAM's website at <https://caamuseum.org/about/board-of-directors>.
Next tentative **State Board Meeting: Friday, November 17, 2023, at 10:00 a.m.**