

**STATE BOARD OF DIRECTORS MEETING  
CALIFORNIA AFRICAN AMERICAN MUSEUM  
NOVEMBER 17, 2023 – 10:00 AM -12:00 PM  
California Science Center, Administrative Offices, 4<sup>th</sup>  
Floor, Conference Room # 3  
700 Exposition Park Drive, Los Angeles, CA 90037  
For call-in information email: [jbias@caamuseum.org](mailto:jbias@caamuseum.org)**

**AGENDA**

**STATE BOARD OF DIRECTORS**

**TODD HAWKINS, PRESIDENT**

**DIRECTOR TERRI HOLOMAN**

**ZNA PORTLOCK HOUSTON, VICE PRESIDENT**

**DIRECTOR REV. CECIL MURRAY**

**DIRECTOR CORNELIOUS BURKE**

**DIRECTOR JOY SIMMONS**

**EX-OFFICIO**

**STATE SENATOR 30<sup>TH</sup> DISTRICT, SYDNEY KAMLAGER**

**ASSEMBLYMAN 59<sup>TH</sup> DISTRICT, REGINALD BYRON JONES-SAWYER, SR.**

**NATURAL RESOURCES AGENCY**

**WADE CROWFOOT, SECRETARY**

**COUNSEL TO THE MUSEUM**

**CAITLIN MCLOON, DEPUTY ATTORNEY GENERAL**

**STAFF**

**CAMERON SHAW, Executive Director**

**ISABELLE LUTTERODT, Deputy Director**

**TAYLOR ALDRIDGE, Visual Arts Curator/Program Manager**

**SUSAN ANDERSON, History Curator/Program Manager**

**JENNY BIAS, Assistant to the Executive Director**

**JOYCELYN CAPARAS, Fiscal Officer**

**DANIEL CABALLERO, Exhibits Designer Coordinator**

**AUNICA CESENA, Assistant to the Deputy Director**

**EVELYN FLORES, Accounting Officer**

**SUSAN GUADAMUZ, Registrar**

**ESSENCE HARDEN, Visual Arts Curator/Program Manager**

**MARIE JENNINGS, Gallery Educator II**

**DENISE MCIVER, Research Librarian**

**ALEXSANDRA MITCHELL, Manager of Education and Public Programs**

**PAT TAYLOR, Facilities Coordinator**

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VACANT, Administrative Manager  
VACANT, Museum Curator I  
VACANT, Exhibits Designer/ Installer  
VACANT, Executive Assistant

**I. CALL TO ORDER & INTRODUCTION OF GUESTS**

**President Todd Hawkins**

**II. PUBLIC COMMENT**

**III. APPROVAL OF MINUTES**

**President Todd Hawkins**

**IV. BOARD PRESIDENT’S REPORT**

**President Todd Hawkins**

- Facilities Report Update- Pat Taylor
- Executive Director’s Report – Cameron Shaw
- Deputy Director’s Report – Isabelle Lutterodt
- Program and Education Report – Alexsandra Mitchell
- Financial Report – Joycelyn Caparas
- Facilities Committee Update - No report
- Park Committee Update - No report
- Finance Committee Update - Director Hawkins & Director Houston
- Personnel Committee Updates - No report
- Strategic Planning and Long-Term Future Planning for the Museum - No report
- Discussion, Ideas, and Presentation from Staff to BOD - No report

**BOARD ACTION ITEMS**

**President Todd Hawkins**

- Vote for Contract(s) over \$75K
- Vote for Collection Acquisition Items

**Executive Director Cameron Shaw**

**Registrar Susan Guadamuz**

**COMMITTEE UPDATES**

**V. FINANCIAL REPORT**

**Fiscal Officer Joycelyn Caparas**

- Review of Fiscal Year - Current Financial Statements

**VI. EXECUTIVE DIRECTOR’S REPORT**

**Executive Director Cameron Shaw**

- HR, Budget & Administration
- Building and facilities
- Curatorial & Programs
- Media
- Director Activities

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**VIII. CLOSED EXECUTIVE SESSION (NOT OPEN TO THE PUBLIC)**

- Pursuant to the authority of Government Code section 11126(a), (b), and (e) the Board of Directors will meet in closed executive session. The purpose of the executive session is:  
  
(1) To confer with and receive advice from legal counsel regarding potential litigation involving CAAM. Based on existing facts and circumstances, there is significant exposure to litigation against CAAM.

**IX. RECONVENE TO REGULAR SESSION**

**President Todd Hawkins**

- Announcement of reportable action taken in Closed Executive Session

**X. PUBLIC COMMENT**

**President Todd Hawkins**

- Public comment on matters not on the agenda

**XI. AGENDA ITEMS FOR FUTURE MEETINGS**

**XII. ADJOURNMENT**

**President Todd Hawkins**

NOTE: At the discretion of the Board of Directors, all items appearing on the agenda, whether or not expressly listed for action, may be discussed and may be subject to action by the Board of Directors. Agenda items may be taken out of order. The Board may convene to executive session pursuant to Government Code 11126(e).

The California African American Museum complies with the Americans with Disabilities Act (ADA) by ensuring that its meeting facilities are accessible to persons with disabilities, and providing that this notice and information given to the Board of Directors is available to the public in appropriate alternative formats when requested. If you need further assistance, including disability-related modifications or accommodations, you may contact Jenny Bias at the California African American Museum at (213) 744-7432 or via mail at 600 State Drive, Los Angeles, California 90037 or via email at [jbias@caamuseum.org](mailto:jbias@caamuseum.org). Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

Board Meeting Notices/Agendas are posted on CAAM's website at <https://caamuseum.org/about/board-of-directors>.  
Next tentative **State Board Meeting: Friday, December 15, 2023, at 10:00 a.m.**